

## **Real Property Tax Information Check List**

- Copy of most recent Property Tax Bill
- Physical Description of Property: Building and land size
- Copy of Lease or Lease Summary, if property is leased
- Copy of prior Appraisal report, if any
- Copy of year end Income and Expense Statement, if property is leased
- Copy of year end Rent Roll (Tenant List), if property is leased
- Year end Building Expenses, if property is owner occupied